

WIGMORE SCHOOL POLICY

Admission Arrangements - Nursery

Currently the Nursery admission limit for children in any session for Nursery is twenty one 2-4-year olds. Parents who wish their child to be admitted to Wigmore Nursery must complete the admissions form available from Wigmore Primary School.

The Executive Headteacher encourages all applicants to visit Wigmore Primary School and Nursery to discuss their child's educational needs and meet key staff.

Pupils will be offered a place on the basis of the following ranked criteria:

1. Children with an Education Health and Care plan (EHCP) where Wigmore School is named in the EHCP
2. Looked after Children and Children who were looked after, but ceased to be because they were adopted or became subject to a residence order or special guardianship order
3. Siblings of pupils already attending the school
4. Children who live in Wigmore Parish
5. Any other children

Oversubscription Policy:

Distance from school*, will operate as the tie break should either of our schools be over-subscribed from any of its designated priorities.

* Home to school distances are calculated using the Herefordshire Council routing software Routefinder Pro, for full details please see: [Find a school – Herefordshire Council](#).

The Trustees are responsible for the School's admissions criteria. Wigmore School will work in collaboration with the Local Authority in ensuring strict adherence to the national Code of Practice for Admissions within the local context. The school will exercise the right of an Academy School, within the remit of the Code of Practice, to establish its own admission preferences for students.

Anyone who is unsuccessful in securing a place will have the right of appeal through an independent panel often brokered with the support of the LA. Dates will be organised by the LA as required.

Person Responsible	Rebecca Williams
Last Updated	February 2026
Review Date	February 2027
Approved by Trustees	February 2026